



**DAVIDSON COLLEGE
PATTERSON COURT COUNCIL
BY-LAWS**

Revised February 7, 2004

PREAMBLE

In support of the ideals and development of the Patterson Court community, in recognition of the need for strong interorganizational cooperation, and in appreciation of the role that social clubs assume in the educational mission of Davidson College, we, the members of the Patterson Court Council of Davidson College, do hereby establish this Constitution as a means by which these aims may be realized.

Article I: Name

The name of this organization shall be the "Patterson Court Council," hereinafter referred to as PCC.

Article II: Purpose

The purpose of PCC is to:

1. Promote the interests of the fraternities and eating-houses represented at Davidson College.
2. Promote the mission of Davidson College.
3. Ensure the cooperation between the court and College authorities to the end that the physical condition of the court may be improved
4. Ensure cooperation between the court and the college administration.
5. Promote the exchange of ideas by establishing a continuous communication system incorporating all areas of the College.
6. Promote leadership and service opportunities.
7. Ensure that Patterson Court activities operate with respect to the College's Code of Responsibility and Honor Code.

Article III: Membership

Section 1:

The membership of PCC shall be composed of inter/national or local social fraternities and eating-houses recognized by the College through application to the Council on Campus and Religious Life, hereinafter referred to as CCRL. In addition, a three-fourths vote of the member organizations of PCC is necessary for an organization to be admitted or readmitted to PCC. No member organization shall refuse any person an opportunity at a membership based upon their race, color, religion, creed, age, handicap, sexual orientation, or national origin.

Section 2:

Each fraternity shall be represented by two (2) members, one of which must be the President, and each eating-house shall be represented by three (3) members, one of which must be the President. The President of each organization shall serve on PCC from whenever elected by his/her organization until his/her term expires. The manner of selecting the other member of PCC shall be left to the individual organization.

Section 3:

Each fraternity/eating-house shall be entitled to one vote per delegate to be cast by the member or the delegate in his/her absence. Only those members in attendance shall have the privilege to vote.

Section 4:

Each fraternity/eating-house shall select and recognize its President for the ensuing year no later than one week following the organization's election.

Section 5:

Dues will be assessed to each fraternity/eating-house. Dues shall be collected in two installments that are due at the beginning of the fall and spring semesters. The amount of the dues shall be determined no later than the last meeting of the spring semester of the preceding year and are to be approved based on the recommendations of the Treasurer with the majority approval of PCC.

Section 6:

In consultation with PCC, the college shall appoint a faculty/staff advisor.

Section 7:

Each member fraternity/eating-house shall have an official faculty/staff advisor.

Section 8:

Any individual that misses three meetings in a semester loses his/her vote for the rest of the semester. If an individual misses five meetings in a semester, the organization that he/she represents will lose all voting privileges.

ARTICLE IV: Meetings

Section 1:

- A. Regular meetings of PCC shall be held biweekly. Additional meetings may be called if deemed necessary by PCC. All regular meetings shall be open to the entire Davidson College community, unless PCC votes to close the meeting.
- B. PCC may vote to go into executive session, where strict confidence is to be maintained until deemed otherwise. Upon entering an executive session, all non-PCC members will be required to leave until PCC votes to end executive session.

Section 2:

Special meetings may be called by the PCC President or at the request of two fraternities/eating-houses.

Section 3:

Notice of all meetings must be given in writing/email or over voice mail at least twenty-four hours in advance.

Section 4:

A quorum shall consist of at least one representative from two-thirds of member organizations.

Section 5:

Robert's Rules of Order govern all PCC proceedings.

ARTICLE V: Officers

Section 1:

The officers of PCC shall be President, Chancellor, Treasurer, Public Relations Chairperson, Sergeant-at-Arms, Assistant Sergeant-at-Arms, Service Chairperson(s), Scholarship Chairperson, and Event/Social Chairperson. These officers shall comprise the Executive Committee.

Section 2:

The officers shall be elected no later than the last meeting of the fall semester and serves a one-year term. Any PCC officer who misses more than two meetings shall be subject to a vote of the Council for removal from office. The President may excuse absences for sickness, death in the family, or other reasons.

Section 3:

The executive officers do not have a vote on the Council. However, in the event of a tie vote, the President of PCC shall cast the tie-breaking vote. The President and treasurer of the Council may not be from the same organization.

Section 4:

The duties of the officers shall be as follows:

1. President:

- a. Preside over all PCC meetings and Executive Committee meetings
- b. Establish an agenda for each meeting of PCC
- c. Appoint committee chairs after a vote by PCC
- d. Act as a liaison between PCC and the Patterson Court Advisor, the Administration, the Faculty, and the Trustees.
- e. Build a rapport and establish a positive working relationship between PCC and organization leaders.
- f. Meet weekly with the Patterson Court Advisor
- g. Attend regional leadership conferences (i.e., SEIFC, SEPC, etc.) representing Davidson College
- h. Assume any duties deemed appropriate by PCC
- g. Attend all meetings of CCRL and vote in the best interest of Patterson Court.

2. Chancellor:

- a. Serve as an assistant to the President
- b. Shall be given authority over the Standards Program and be responsible for scheduling the evaluations of the organizations, as well as revising the Standards as needed
- c. Carry out any additional duties assigned by the President

3. Sergeant-At-Arms:

- a. Preside over the Judicial Board in all hearings and in any other capacity necessary for Judicial Board or PCC proceedings
- b. The Assistant Sergeant-at-Arms will preside of the Judicial Board hearings in the event that the Sergeant-at-Arms is unavailable or must step down due to being a member of the cited organization.

4. Treasurer:
 - a. Shall oversee all financial activities of PCC
 - b. Will oversee the collection of membership dues, fines and the dispersal of funds
 - c. Prepare financial statements monthly and at the end of each term to PCC
 - d. Carry out all other duties as assigned by the President

5. Public Relations Chairperson:
 - a. Responsible for keeping a record of attendance as well as documenting the minutes of each PCC meeting. The minutes will be copied and distributed to all members of PCC, the Dean of Students and the Patterson Court Advisor
 - b. Produce a simple recruitment mailing to be sent to all new and non-Patterson Court students at beginning of fall semester
 - c. Responsible for the collection and dissemination of information on Patterson Court to all campus and community media sources.
 - d. Responsible for keeping the media informed of upcoming events or potential news items having a positive effect on Patterson Court.
 - e. Provide input and contribute to all Patterson Court publications produced throughout the year.

6. Service Chairperson(s)
 - a. Shall provide, organize, and oversee service opportunities for the Patterson Court organizations, acting as a link between the community and PCC
 - b. Serves as spokesperson(s) for all Patterson Court service projects
 - c. Responsible for keeping a master calendar of projects and help organizations with project planning
 - d. Organize a minimum of one Court-wide service project each semester.

7. Scholarship Chairperson
 - a. Coordinates an organization scholarship chair orientation program
 - b. Publishes important academic dates and deadlines and promotes PCC scholarship efforts to college and community
 - c. Collects and distributes information about campus academic services, tutors, etc.
 - d. Works individually with scholarship chairs of organizations below the all-campus average

8. Event/Social Chairperson
 - a. Serves PCC as a representative to the college Union; builds a rapport with Union and other programming areas of campus
 - b. Serves as co-chair of the all-campus Social Council
 - c. Coordinates Patterson Court social calendar
 - d. Promotes risk management awareness at social events

- e. Coordinates at least one non-alcoholic Patterson Court event each semester
- f. Is knowledgeable of risk management and College policies for social events

ARTICLE VI: Committees

Section 1:

PCC shall have the power to establish standing and special committees, appoint/elect their chairs and members.

Section 2: Executive Committee

The Executive Committee shall be composed of the officers of PCC. The President will preside over biweekly meetings or as deemed necessary.

Section 3: Ad Hoc Committees

Ad Hoc Committees will be formed by vote of PCC for areas of concern. A committee chair will be appointed by the president and approved by PCC.

Section 4: Judicial Board

A Judicial Board of PCC will be established in accordance with the Judicial Board Bylaws.

ARTICLE VII: Conduct of Member Organizations

Section 1:

All members of each fraternity/eating-house shall act with respect for the law and rights of others and in accordance with all Davidson College regulations and policies. All members will act with respect for the property of the college and its affiliates.

Section 2:

Sexual harassment, physical, sexual or verbal assault of any person shall not be tolerated. Each person's civil rights are to be upheld to the greatest degree.

Section 3:

Members of each PCC organization shall be informed regarding these rules and laws and may be held responsible if they fail to abide by these laws or fail to reasonably intervene to prevent or stop and report such incidents.

ARTICLE VIII: First Night Down Policy

Section 1:

First year students are not to attend social functions of any sort on Patterson Court until the designated First Night Down.

Section 2:

Upperclassmen are not permitted to invite first year students to off-campus functions until after First Night Down.

Section 3:

The Patterson Court Judicial Board and the Patterson Court Advisor decide cases of non-compliance by PCC organizations. Non-compliant freshmen will be referred to the Dean of Students for appropriate sanctioning.

ARTICLE IX: Amendments

Suggested changes to the Constitution and By-laws may be made by a three-fourths vote of the member fraternities and eating-houses of PCC, providing that the proposed amendment has been submitted in writing at least two weeks before the vote is taken and notice of such intended action is given in writing to each member organization. Suggested changes will then be forwarded to the College for final approval.