

Secondary School Report

Check application plan: Early Decision I Postmarked by November 15 Regular Decision Postmarked by January 2
 Early Decision II Postmarked by January 2

Please complete and return this form as soon as possible.

TO THE APPLICANT: Please complete the top portion of this form, then give it to your college advisor or head of school.

Applicant's Name: _____
Last First Middle

Birthdate (mm/dd/yy) _____ Social Security No. _____

Applicant's Address: _____
Street Address City State Zip

School: _____ Phone _____ CEEB _____
Official Name

Street Address City State Zip

TO THE COLLEGE ADVISOR OR HEAD OF SCHOOL:

Please include an official copy of the student's transcript and a copy of your school profile. In order to guarantee confidentiality, we will destroy all recommendations before parents or students have an opportunity to see them. Please complete all sections of this form and mail it by the appropriate deadline stated above.

Please Print Name _____ Position _____

Date _____ Telephone _____ Fax _____

Email _____

Class Rank

School does not rank.

This candidate most recently ranks _____ in a class of _____ students.

This rank is Weighted Unweighted How many students share this rank? _____

If precise rank is not available, please estimate class standing. Top 1-3% Top 5% Top 10% Top 20%
 Top 30% Top 50% Lower 50%

Cumulative GPA: _____ Weighted Unweighted

Percent of graduating class attending four-year institutions is _____. Date of High School Grad. _____
mm/yy

Office Use Only

CR		ACT	
TR		SAT	
R		SAT II	

(over)

Rigor of Curriculum

Are classes taken on a block schedule? yes no If yes, in what year did block scheduling begin? _____

Circle the caliber of this student’s academic program given the course offerings in your curriculum.

most rigorous in all areas most rigorous in many areas most rigorous in some areas demanding average

Summary and Recommendation (Photocopied reports are acceptable.)

- Please write a summary appraisal of the candidate, assessing intellectual ability, character, maturity, integrity, independence, values, and any special talent or quality the student possesses. We are interested in specific events and unusual circumstances that will give us added insight into the strengths and weaknesses of the candidate. (Use a separate sheet of paper.)
- Do you think that this candidate’s grades are a valid reflection of his or her academic abilities?
- Compared to other college bound students you have advised, how do you rate this student in terms of:

No Basis	Below Average	Average	Good (Above Average)	Very Good (Well Above Average)	Excellent (Top 10%)	Outstanding (Top 5%)	One of the top few met in my career
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Academic achievement							
Intellectual ability							
Intellectual curiosity							
Disciplined work habits							
Written expression of ideas							
Oral expression							
Creative, original thought							
Leadership							
Independence, initiative							
Self-confidence							
Motivation							
Reaction to set-backs							
Emotional maturity							
Concern for others							
Character and integrity							
Respect accorded by faculty							
Respect accorded by peers							
Potential for growth							

I recommend this student: With reservation Fairly Strongly Strongly Most enthusiastically

Signed _____ Length of time acquainted with candidate _____